



CANDIDATE BRIEF

.....

YOUTH INTERVENTION OFFICER (ASHFIELD)

APRIL 2026





AN INTERNATIONAL SPORTING VENUE, A PROFESSIONAL COUNTY CRICKET CLUB AND A THRIVING COMMUNITY HUB

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Trent Bridge Community Trust is seeking a highly motivated, experienced, and organised individual who is passionate about making a real difference in the lives of young people.

Do you have the creativity, drive and leadership skills to help us deliver our life changing youth intervention programme Positive Futures?

We are looking for a Youth Intervention Officer that can deliver our transformative flagship projects in Ashfield, your role will be hands-on, dynamic, and deeply rewarding.

We are all about helping young people build confidence and empower them to achieve their very best. If you're passionate, creative, and ready to roll up your sleeves, we'd love to have you on board.

In addition, the successful candidate will be required to undergo enhanced disclosure checks with the Disclosure and Barring Service

TRENT BRIDGE COMMUNITY TRUST

ROLE PROFILE

Job Title: Youth Intervention Officer (Ashfield)
Reporting to: Youth Intervention Manager
Role Type: Full-Time (35 hours per week)

1. RELEVANT GENERAL OBJECTIVES

- To support the Youth Intervention Manager to plan, organise and deliver the Positive Futures Ashfield project, and work towards achieving all KPI targets set within the Holgate Academy Partnership Agreement.
- To support our young people within educational settings, specifically around behaviour interventions and working with those on the edge of exclusion, truanting and developing poor behaviour traits.
- To develop trusted professional relationships with young people to steer them to alternative positive outcomes through interventions, workshops and open access sport and to build aspirations.
- Work in unison with the Youth Intervention Manager to identify new potential partnerships and to manage existing ones through partner delivery and meetings.
- Act as a key contact point for referral partners to ensure regular updates on young people's progress are shared.
- To provide signposting and advocacy for young people and families needing to access other services.
- To ensure all relevant Health & Safety and Child Protection/Safeguarding policies and legislation are adhered to.
- Work closely with the Safeguarding Manager to gain advice and report any safeguarding concerns relating to young people within the Positive Futures Programme. Support the review of a safeguarding reporting process.
- To deliver and assist in the development of the Positive Futures project, with the overarching aim of using youth work and sport to engage 'at-risk' young people in order to identify and support their individual needs and steer them towards education, training and employment.
- To undertake administrative duties including day to day management of:
 - Activity registers.

- Provide regular monitoring and evaluation of delivery.
- Ensure all notes and timeline events are recorded per individual on Upshot.
- Regularly collect surveys that will assist in providing evidence for impact of delivery to funding partners.
- Gathering of ASDAN accreditation evidence to be submitted.

2. SPECIFIC ROLE RESPONSIBILITY

- Support the Youth Intervention Manager to create impact reports throughout the project through collecting relevant evidence and statistics to highlight impact of the project.
- To work in partnership with Holgate Academy and its feeder Primary schools to work with young people identified by Nottinghamshire Virtual Schools who have, or have previously had social care involvement through Child Protection Plans or Child in Need plans.
- Work in collaboration with Holgate to identify those in need of intervention support and to create bespoke intervention packages for each referred 1:1 individual and support around key concerns / reason of initial referral.
- Support referred young people in both 1:1 intervention and group workshops through transition from Primary school to Secondary school, those struggling to engage positively in school, have formed concerning behaviour patterns and/or safeguarding concerns.
- Provide termly updates on individuals engaging with the project schools / referring agencies.
- Work in collaboration with external supporting organisations attached to individual participants (Social Care, Police etc).
- Plan, coordinate and deliver 3 x days (4 hours per day) of activity per week during school holidays.
- Support in peer and adult relationship repair where necessary.
- Provide support to young people to engage in further activities external to school within the local community.

3. EQUITY, DIVERSITY AND INCLUSION

Nottinghamshire County Cricket Club is committed to being an Equal Opportunities Employer.

The Club recognises the benefits of a diverse workforce and is committed to providing a working environment that is free from discrimination.

The Club will seek to promote the principles of equality and diversity in all its dealings with employees, workers, job applicants, clients, customers, suppliers, contractors, recruitment agencies and the public.

All employees and those who act on the Club's behalf are required to adhere to this policy when undertaking their duties or when representing the Club in any other guise.

4. SAFEGUARDING

Nottinghamshire County Cricket Club is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our services and are committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and the ECB requirements to ensure that all children participating in Cricket have a safe, positive and fun experience, whatever their level of involvement.

5. KEY PERFORMANCE INDICATORS

- Contribute as part of the Positive Futures Team in achieving the overall KPI's agreed with Nottinghamshire Virtual Schools and Holgate Academy.
- Deliver individual targets set by the Youth Intervention Manager that relate to your specific role

PERSON SPECIFICATION**YOUTH INTERVENTION OFFICER - ASHFIELD****Department: Trent Bridge Community Trust**

	ESSENTIAL	DESIRABLE
EXPERIENCE	<ul style="list-style-type: none"> • Experience of youth work with young people. • Experience of planning, delivering, evaluating and recording programmes. • Experience of producing a collection of evidence and information using a range of methods • Experience of enabling the engagement and participation of young people. • Experience of work that celebrates diversity and challenges discriminatory attitudes and behaviours. • Experience of addressing health and safety / safeguarding concerns involving young people. • Experience of working in partnership with other organisations. • Working in partnership with schools to support students. 	<ul style="list-style-type: none"> • Experience of early intervention/help work with young people. • Experience of using the power of sport to divert young people away from anti-social behaviour and low-level crime. • Have a good understanding of relevant personnel policies and procedures. • Working within a budget throughout set delivery cycle. • Experience in planning, delivering and evaluating a project's impact.
KNOWLEDGE	<ul style="list-style-type: none"> • Understanding the context of youth work and the issues and developments arising within it. • Understanding of the professional conduct required of a youth worker inside and outside work and the reasons for upholding an appropriate standard of behaviour. • Knowledge of youth intervention practices to divert young people away from anti-social behaviour and low-level crime. 	<ul style="list-style-type: none"> • Knowledge and understanding of the Positive Futures Programme. • Knowledge and understanding of working with young people with a child protection plan and / or known to social care. • Knowledge and understanding of ASDAN accreditations.
SKILLS	<ul style="list-style-type: none"> • Work towards set targets for measuring performance as part of the Positive Futures team. 	

	<ul style="list-style-type: none"> • Takes an active role in managing risk, health and safety and safeguarding issues. • Strong planning and organisational skills • Good computer literacy, including Microsoft office. • Strong communicator that works in a team. • Working in partnership with both community stakeholders and schools 	
QUALIFICATIONS	<ul style="list-style-type: none"> • Hold a Level 3 JNC Youth Work Qualification or have a Level 2 and are willing to work towards a Level 3 JNC Youth Work qualification. • Current First Aid Qualification • Safeguarding Children & Young People 	<ul style="list-style-type: none"> • Level 2 Mental Health First Aid • Governing Body Coaching Qualifications
QUALITIES & ATTITUDE	<ul style="list-style-type: none"> • Outgoing, friendly, supportive personality with the ability to engage and motivate young people. • Passionate, reliable and dependable. • Willing to be held accountable • Ability to work under pressure with minimal supervision • Flexibility to work evenings and weekends 	
OTHER	<ul style="list-style-type: none"> • Ability to travel to multiple sites/venues across Nottinghamshire to deliver activity and interventions. • Hold Enhanced DBS • Responsible for contributing to ongoing monitoring and evaluation of the Positive Futures project Ashfield. 	

HOW TO APPLY

For a full job description, including the person specification please visit

<https://www.trentbridge.co.uk/jobs/index.html>

Please apply via our recruitment link at: [Youth Intervention Officer \(Ashfield\) job - Nottinghamshire County Cricket Club - Nottinghamshire County Cricket Club](#)

If you have any questions please email the HR Department at: recruitment@trentbridge.co.uk

Closing date for receipt of applications will be: Friday 8th May 2026

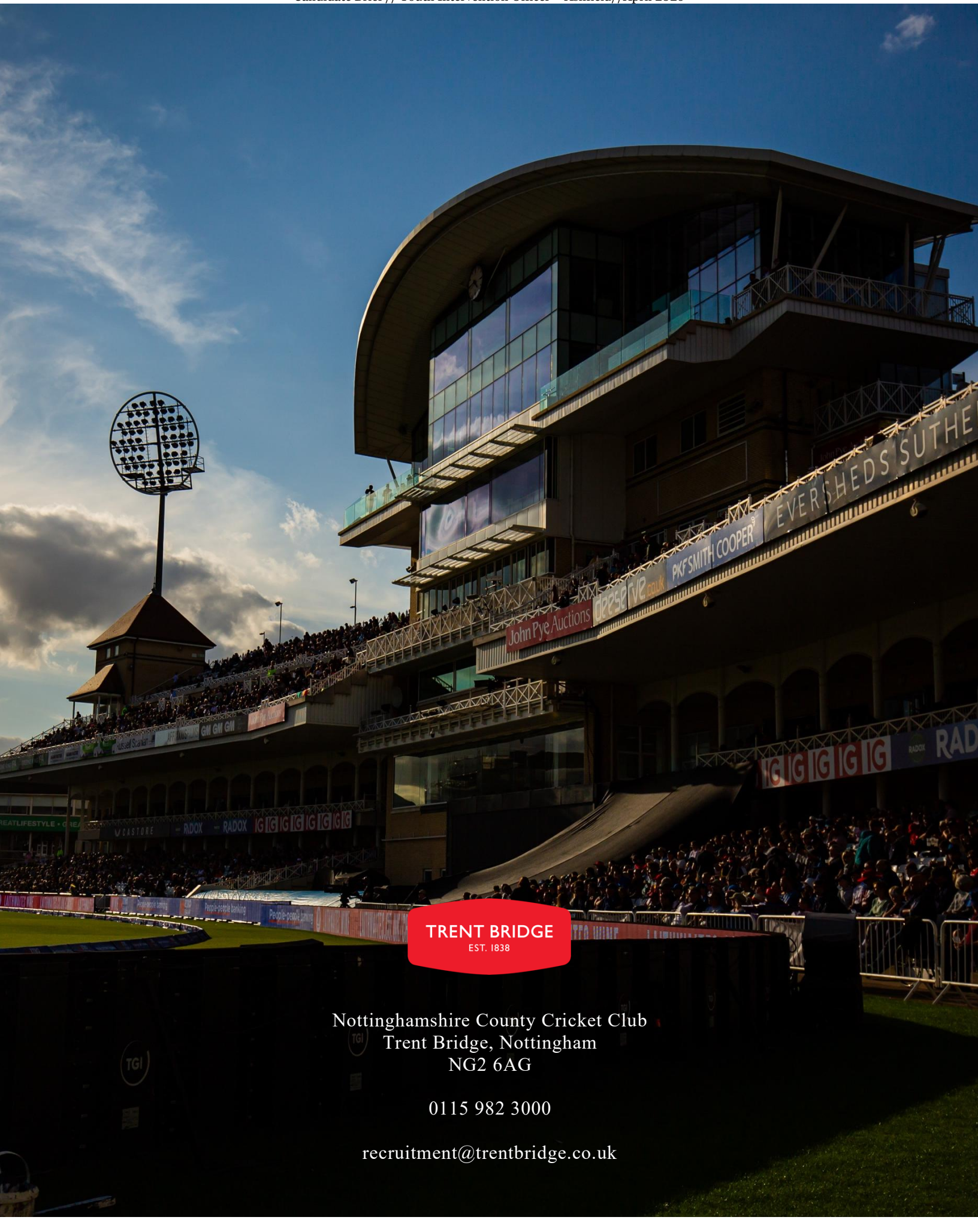
We reserve the right to close this vacancy early if we receive sufficient applications for the role.

Therefore, if you are interested, please submit your application as early as possible

We are committed to safeguarding and promoting the welfare of children, young people and adults and expect the same commitment from all staff and volunteers

We are an equal opportunity employer. we celebrate diversity and are committed to building an inclusive environment for all employees. when submitting your details, please let us know if you require any support or reasonable adjustments during the interview process

No agencies please



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